## Republic of the Philippines

City of San Carlos

Negros Occidental

#### SHEET NO. 1

### INVITATION TO BID

## PURCHASE REQUEST NO: 1-24-03-0506

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

ITEM #	QTY.	UNIT		ARTICLES		TOTAL						
Note: As per withdrawal basis												
1	3,500	liters	Diesel		100							
2	1,500	liters	Gasoline			· · · · · · · · · · · · · · · · · · ·						
			х-х-х-х-х-х-х-х-х	-X-X- <mark>X-X-X-X-X-X-X-X-X-</mark> X-X-X-X-X-X-X-X								
	PURPOSE:	1	For use of va	arious City Pr <mark>ojects</mark> of San <mark>Carlos</mark> Ci	ty. TOTAL _							
		•		7960	5							
Cor	npany Name /	Business N	ame & Address	Name / Signature of Representa	tives Form & A of Bid Se							

# **INSTRUCTION TO BIDDERS**

PURCHASE REQUEST NO		JEST NO	: 1-24-03-0506		DATE : March 11, 2024					
PURP	OSE:	FOR USE OF VAR	RIOUS CITY PROJECTS O	OF SAN C	ARLOS CITY.					
OFFIC	E:	GSD	7/	3		3				
DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS : 1:30 P.M., March 26, 2024										
			N.M.	PLACE :	BAC Secretariat Office/	CMO Extension Office				
			AMOUNT OF CON	TRACT	BID SE					
		U	TRINGICU	Cash	/ Manager's Check/ Bank Draft/Guarantee (2% of ABC)	Surety Bond (5% of ABC)				
			: 321,355.00	3	6,427.10	: <u>16,067.75</u>				
			TERMS 8		ITIONS					
			Carrier Contraction	200						
1.		Cash or <mark>cashier's</mark> by a Universal or C	Inied by a BID SECURITY Manager's Check issued Commercial Bank asurer of San Carlos City.		the following forms: : Two percent (2%) of the A	BC (See above)				
	b)	Bank draft/guarant issued by a Univer Provided, however authenticated by a	tee or irrevocable letter of c sal or Commercial Bank; , that it shall be confirmed Universal or Commercial I	or	: Two percent (2%) of the A	BC (See above)				
	c)	if issued by a forei Surety Bond callak demand issued by insurance compan certified by the Ins	ole upon a surety or y duly urance		: Five percent (5%) of the A	BC (See above)				
		Commission as au to issue such secu								
		Any combination of Bid Securing Decla	f the foregoing	:	Proportionate to share form to total amount of security					
	e)	Bid Securing Deck								
2.	Secure bide		n the BAC Secretariat Offic ce No. 23-21, Series of 202		on-refundable fee of	P 500.00				
3.	Sample or I	Brochures of the ma	aterials (if required) shall be	e attache	d to the bid documents.					
4.	Your price of	offer must be valid f	or 120 calendar days.							
5.	Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.									
6.	Submit Om	nibus Sworn Staten	nent duly notarized, togethe	er with yo	our bid.					
7.	The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.									

8. Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD ATTY. MA. CHAT H. DELIMA-CORDERO City Gov't Dept. Head I-OHRM / BAC Chairman BIDS & AWARDS COMMITTEE